

# Application Form

**INSTITUTIONAL IDENTITY AND LEADERSHIP**

- A1

Does the mission statement declare and pledge fidelity to the Magisterium of the Catholic Church?
- A2

Do the governing documents declare and pledge fidelity to the Magisterium of the Catholic Church?
- A3

Does the mission statement indicate participation in the Catholic Church’s mission of sanctification and evangelization?
- A4

At least every five years, is there an internal review of the congruence of the academic program, student life program, and other activities with the institution’s Catholic mission, including the ideals and principles expressed in Ex corde Ecclesiae?
- A5

At least annually, does the president or a designated member of the governing board(s) engage the local Catholic bishop in dialogue about ways of strengthening the institution’s Catholic identity and how the institution can contribute to the life of the Church?
- A6

Does the institution reject and refuse to abide by laws and regulations that violate religious freedom, availing itself of every legal means to protect and defend its First Amendment rights to free exercise of religion?
- A7

Are awards or honors prohibited for individuals or organizations that publicly defy Catholic moral teaching including the sacredness and dignity of human life and the sanctity of marriage?
- A8

Does the institution prohibit inviting speakers who have publicly defied Catholic moral teaching, and ensure that speakers do not call into question a Catholic moral teaching?
- A9

Does the institution collaborate with other faithful Catholic colleges in protecting and strengthening its Catholic identity, including participation in working groups for Newman Guide leaders sponsored by The Cardinal Newman Society?
- A10

Are all service contracts, memberships, and other collaborations required to uphold the institution’s Catholic mission and avoid cooperation with evil, including any sort of moral scandal to students or the public?



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**A11**

Are the institution's financial investments restricted to morally sound companies and instruments, avoiding cooperation with evil?

**A12**

Is there a facility use policy that forbids the use of campus facilities for any activity contrary to Catholic teaching and practice, including use of the campus chapel(s) for non-Catholic activities?

**A13**

Are there one or more statements or policies clearly explaining the institution's Catholic beliefs and practices regarding gender and sexuality, embracing a Catholic anthropology which acknowledges God's creation of humans as male or female and understands sexuality as a gift ordered toward the union of one man and one woman in marriage?

**A14**

Are all members of the college community regarded male or female according to their biological sex at birth, and does the institution maintain appropriate distinctions between males and females, including nomenclature?

**A15**

Are displays or promotion of vulgar, promiscuous, or same-sex attracted behavior and actions or activities which promote or encourage students to disaggregate gender from sex prohibited?

**A16**

Does the institution strive to prevent sexual harassment and violence among all members of the campus community, as well as all other forms of bullying and harassment, and to discipline violators?

**A17**

Are there one or more statements or policies clearly explaining the institution's Catholic beliefs and practices upholding the dignity and sanctity of all human life?

**A18**

Does the institution respect human dignity regardless of race, ensuring race-blind and color-blind practices in all student admissions, financial aid, and personnel matters?

**A19**

Does the institution provide accommodations and support to assist students who are pregnant or new parents?



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**LEADERSHIP AND PERSONNEL**

**A20** Does the nondiscrimination statement(s) exclude blanket protection for the categories of religion, gender (as distinguished from sex), sexual orientation, and sexual expression, while explicitly declaring the institution’s Catholic identity and reserving the right to make employment, admissions, and other decisions in conformity to the institution’s Catholic mission?

**A21** During the student admissions process, are prospective students informed of the institution’s Catholic mission, each student’s obligation to participate willingly in that mission of faithfully Catholic education and formation, and the institution’s moral expectations for students?

**A22** Are students favored for admission because of their suitability for the institution’s Catholic mission and culture and their willingness to participate fully in the institution’s Catholic education and formation?

**A23** Is admission denied if the public behavior or statements of a prospective student oppose Catholic teaching or threaten to disrupt the institution’s Catholic culture and Catholic formation of its students?

**A24** Does the institution strive to reduce costs for students from low-income families while ensuring that the average cost (tuition and fees, net of grant aid) is at or below the average cost of private colleges in the state or local region (100-mile radius)?

**B1** Is the president a practicing Catholic who follows the precepts of the Catholic Church and is faithful to the Magisterium?

**B2** In the president’s job description or contract, is the president assigned responsibility for upholding the Catholic mission and maintaining and strengthening the Catholic identity of the institution, in fidelity to the Magisterium of the Catholic Church?

**B3** Are more than 80 percent of governing board members practicing Catholics who follow the precepts of the Catholic Church and are faithful to the Magisterium?

What percentage of your governing board members are Catholic?

**B4** Are prospective and current members of the governing board(s) informed of their responsibility for upholding the Catholic mission and maintaining and strengthening the Catholic identity of the institution, in fidelity to the Magisterium of the Catholic Church?



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**B5**

When hiring to the following positions, does the institution give high priority to hiring faithful Catholics, so as to ensure a prevailing commitment and witness to the Catholic faith?

- Administrative leaders
  - Chaplaincy/campus ministry staff
  - Theology faculty members
  - All other (non-theology) faculty members
  - All other staff members
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**B6**

Are at least 80 percent of the faculty members Catholic?

What percentage of faculty members are Catholic?

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**B7**

In their job descriptions or contracts, are the following employees assigned responsibility for upholding the Catholic mission of the institution, in fidelity to the Magisterium of the Catholic Church?

- Administrative leaders
  - Chaplaincy/campus ministry staff
  - Theology faculty members
  - All other (non-theology) faculty members
  - All other staff members
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**B8**

Do at least a majority of Catholic employees witness to the Catholic faith by participating in campus Masses and other Catholic sacramental and devotional activities?

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**B9**

Are the following employees required, as a condition of employment, to witness to Catholic moral behaviors and teachings in their public actions and statements, both on and off campus?

- Administrative leaders
  - Chaplaincy/campus ministry staff
  - Theology faculty members
  - All other (non-theology) faculty members
  - All other staff members
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**B10**

Do the following leaders and employees, if Catholic, publicly make the Catholic Profession of Faith at least once upon hiring?

- Governing Board members
  - President (or equivalent officer)
  - Other administrative leaders
  - Chaplaincy/campus ministry staff
  - Theology faculty members
  - All other (non-theology) faculty members
  - All other staff members
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**ACADEMIC PROGRAM**

**B11** Does the institution strive to ensure just compensation for all employees, protect the common good of employees, and uphold their human dignity?

**B12** Does the institution reject and oppose employee agreements and union powers that could inhibit the institution’s ability to uphold its Catholic mission, especially with regard to employment policies and benefits?

**B13** Does the institution require that all employee and student health insurance plans and other personnel benefits conform to Catholic ethical directives, Catholic moral teaching, and Catholic anthropology, so as to avoid cooperation with evil?

**B14** Are morally screened funds available in employee retirement plans?

**C1** Does the undergraduate curriculum include a mandatory core or selection of courses that form students in the Western and Catholic intellectual traditions (including Catholic theology and classical Western philosophy), sound reasoning, rational and eloquent communication, science, human history, and culture, so that graduates demonstrate understanding of the unity of knowledge, reverence for God the Creator, and a Catholic view of the world and culture?

**C2** Are the truths and insights of the Catholic faith integrated throughout the curriculum and course content, in all subject areas?

**C3** Without neglecting difficult topics and ideas, are institutional policies in place to avoid leading students into serious error and spiritual harm through unnecessary provision of blasphemous or heretical material in the bookstore, library, lectures, and course content?

**C4** Do the institution’s policies on academic freedom place priority on teaching and upholding truth, including submission to the Magisterium of the Catholic Church, and on protecting the common good, including the education and formation of the institution’s students in complete fidelity to Catholic teaching and discipline?



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**C5**

In their research, writing, and service to the Church and community, do faculty members demonstrate special concern for evangelizing the culture by promoting and defending human dignity, the sanctity of human life, the sanctity of marriage, Christian anthropology, religious freedom, reverence in Catholic liturgy, and faithful Catholic education?

**C6**

Does every undergraduate student take at least nine credits in courses devoted to faithful Catholic theology, including both moral and social teaching?

**C7**

Is every theology course taught in a manner faithful to Scripture, Tradition, and the Magisterium of the Catholic Church?

**C8**

Does the institution have a faculty department exclusively devoted to Catholic theology, as distinct from “religious studies” or a broadly Christian or otherwise religious program?

**C9**

Is every faculty member in the theological disciplines required, as a condition of employment, to have the canonical mandatum (or “canonical mission” for ecclesiastical faculties) from the appropriate Church authority?

**C10**

Does the institution publicly reveal which theology faculty members have the canonical mandatum (or “canonical mission” for ecclesiastical faculties) from the appropriate Church authority?

**C11**

Does every undergraduate student take at least six credits in courses devoted to classical Western philosophy, including the philosophy of Plato and Aristotle?

**C12**

Do the philosophy and theology of St. Thomas Aquinas hold a privileged place and emphasis in the undergraduate curriculum and teaching?

**C13**

Does the undergraduate curriculum emphasize cultivation of reasoning skills, rational and truthful communication, and rising above information to general and universal truths?

**C14**

Does each undergraduate degree program require Catholic ethical formation related to the student’s major field(s) of study?



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**CATHOLIC FORMATION AND PRACTICE**

**C15** Are there frequent opportunities for all students to attend interdisciplinary lectures, seminars, and other events to address theological and philosophical questions?

**D1** Is Mass on campus available daily to students and employees?

**D2** Do at least two-thirds of Catholic students attend Sunday Mass, including the vigil Mass?

**D3** Are all of the campus Masses reverent and in accord with Catholic liturgical norms and directives, without any deviation from the Church’s approved rites except with the explicit permission of the competent ecclesiastical authority?

**D4** Are campus Masses marked by the frequent use of traditional sacred music, such as Gregorian chant and polyphony, and relevant instruments such as the organ?

**D5** Is sufficient Confession time on campus available for students and employees?

**D6** Is Confession available daily through clear, posted Confession times?

**D7** Is Adoration of the Blessed Sacrament on campus available at least six hours per week to students and employees?

**D8** Is the campus as a whole suited for prayer, including multiple Catholic images, statues, and other artwork designed to inspire devotion to God and the saints?

**D9** Are there crucifixes and other Catholic devotional artwork in all classrooms and other public rooms and buildings on campus?

**D10** Are there multiple locations on campus dedicated to Catholic prayer and liturgy—such as chapels, altars, and grottos—and available to students and employees at all hours of the day and night?



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D11

On Catholic Holy Days of Obligation, does the institution celebrate these feasts and offer a campus Mass schedule for students and employees that is similar to the Sunday Mass schedule?

D12

Do campus programs include reverent celebration of multiple Catholic feast days and the liturgical seasons, including special opportunities for prayer, Mass, and Confession?

D13

Is Sunday kept holy by programming that celebrates the Sabbath Day and by avoidance of unnecessary work and other formal activities?

D14

Are there programs to foster vocations to the Catholic priesthood and religious life?

D15

Are all campus religious programs and activities faithfully and exclusively Catholic? (allowing for occasional but not regularly scheduled ecumenical services that in no way confess, directly or indirectly, beliefs contrary to Catholic teaching)

D16

Are there one or more Catholic priest chaplains on campus daily to provide the Sacraments and spiritual direction?

D17

In every campus minister or chaplain's position description or contract, are they required to be a faithful Catholic and assigned responsibility for upholding the Catholic mission of the institution, teaching in fidelity to the Magisterium of the Catholic Church, and ensuring Catholic prayer and liturgical practices that conform to Church norms?

STUDENT LIFE

E1

Are all campus residence halls single-sex, with students assigned according to biological sex at birth?

E2

Are all student bedrooms restricted to same-sex visitors at all times of the day and night, so as to maintain privacy, safety, and chastity?

E3

Does the institution foster a campus culture of chastity, in which respect for one's body and the dignity of others is promoted and the sanctity of marriage is protected, so that lewd, obscene, and sexually immoral images, music, dance, and other activities are prohibited on campus?



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**E4**

Does the institution forbid extramarital sexual activity on campus and take steps to mitigate such activity by disciplining students for violations, educating students about the importance of chastity, and providing sound Catholic counseling for students who struggle with sexuality?

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**E5**

Are students and employees required to dress with dignity and appropriate modesty, avoiding sexually suggestive or revealing clothing and vulgar and offensive messages?

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**E6**

Does the institution forbid the viewing of pornography on campus and take steps to mitigate its viewing by filtering internet networks, educating students about the dangers of pornography, and providing sound Catholic counseling for students who struggle with pornography?

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**E7**

Are students disciplined for violations of the institution's moral expectations for students and actions disrupting the institution's Catholic culture and Catholic student formation, up to and including expulsion?

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**E8**

Are all student clubs, activities, and services required to conform to Catholic teaching?

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**E9**

Are one or more recognized student clubs (including student households) dedicated to Catholic spiritual development?

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**E10**

Are one or more recognized student clubs dedicated to pro-life activity?

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**E11**

Are student services for health care and counseling required to conform to Catholic ethical directives, Catholic moral teaching, and Catholic anthropology in their practices, counseling, referrals, and public witness?

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**E12**

Is sponsorship or recognition denied to student or employee groups that are opposed to Catholic teaching, affiliated with outside groups that defy Catholic teaching, or organized around members' sinful or otherwise unhealthy inclinations or behaviors?

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E13

Does the institution promote physical and athletic activity and health for all students in a manner consistent with Catholic teaching, such as by providing athletic and training facilities, competitive sports teams, intramural teams, exercise programs, and general health classes that are available to all students and consistent with Catholic teaching?

E14

Do athletic programs teach the practices of prayer, virtue, self-sacrifice, and giving glory to God in athletic endeavors?

E15

Are single-sex sport teams and other single-sex activities restricted to students of the same biological sex?

E16

Does the institution ensure that its visual and performing arts programs and performances are not prone to scandal, and are conducive to the enhancement of a Catholic worldview and Catholic campus culture?



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 RECOMMENDED IN THE  
*#NEWMANGUIDE*